

**MISSION: "TO PROMOTE AND SUPPORT A COMPREHENSIVE EMERGENCY CARE SYSTEM"**

**SOUTH CENTRAL REGION EMS & TRAUMA CARE COUNCIL MEETING MINUTES**  
**Thursday September 28, 2023 10AM**

BOARD OF DIRECTORS ATTENDANCE									
		VOTING MEMBERS 25 Board Member Positions	Term Exp. Sept.	July 27 2023	Sept 28 2023	Nov 30 2023	Jan 25 2024	Mar 28 2024	May 23 2024
	Quorum Present	50% + 1 Member = Majority		canceled					
	<b>COLUMBIA COUNTY</b>								
	1. REDi HC Coalition								
	2. Prehospital								
SC-7	3. Hospital								
SC-12	4. Training Coordinator	Bob Allbee	2024	A	P				
SC-65	5. Law Enforcement								
	<b>KITTITAS COUNTY</b>								
	1. Local Gov. Agency								
SC-13	2. Prehospital	Tom Watkins	2025	P	P				
SC-28	3. Hospital	Cody Staub / DeDe Utley	2025	P/A	A/A				
SC-03	4. County Coordinator	<i>Cheryl Burrows - Secretary</i>	2026	P	P				
	5. Paramedic								
	<b>BENTON/FRANKLIN (MID-COLUMBIA)</b>								
SC-01	1. Local Gov. Agency	Sean Davis	2026	P	P				
SC-11	2. Prehospital	Gary Tucker-Atherly	2026	P	P				
SC-26	3. Hospital	<i>Beki Hammons - Treasurer</i>	2026	P	P				
SC-70	4. Consumer								
SC-17	5. Education	<i>James (Bud) Rose Vice Chair</i>	2024	P	P				
	<b>WALLA WALLA COUNTY</b>								
SC-63	1. Local Gov. Agency	David Winter	2025	A	A				
SC-02	2. Prehospital	Rob Nelson	2026	P	P				
SC-29	3. Hospital	Susan Leathers	2021	A	A				
SC-04	4. County Director	Heather Lee	2024	A	P				
SC-66	5. Law Enforcement	Gunner Fulmer	2026	P	P				
	<b>YAKIMA COUNTY</b>								
SC-55	1. Local Gov. Agency	Ken Eakin	2025	P	P				
SC-16	2. Prehospital	<i>David Lynde - Chair</i>	2025	P	P				
SC-30	3. Hospital								
SC-15	4. Paramedic	Dennis Blumer	2024	P	P				
SC-05	5. EMS	Tony Miller	2025	P	P				
	<b>AIR MEDICAL</b>								
SC-85	Airlift NW	Kate Knutson	2024	A	A				
SC-86	Life Flight Network								
	<b>Other Attendees</b>								
	April Borbon	Executive Director		P	P				
	Hailey Thacker	DOH		P	P				
	Scott Williams	DOH		P	P				
	Jeff Sinanian	DOH		P	P				
	Sarah Downan	YVMH		P	P				
	Jeremy Rodriguez	YFD		P	P				

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- I. Call to Order and Introductions  
Meeting called to order by the Chair David Lynde at 10am. The chair named those participants listed on the Zoom attendees list and asked for anyone else on the web/phone to introduce themselves.
- II. Calendar of Meetings/Events
  - A. Columbia County EMS Meeting – October 4, 2023; 7pm
  - B. Kittitas County EMS Meeting – October 12, 2023; 5pm
  - C. Mid-Columbia EMS Meeting – October 2, 2023; 1:30pm
  - D. Walla Walla County EMS Meeting – October 5, 2023; 6pm
  - E. Yakima County EMS Meeting – October 5, 2023; 2:30pm
- III. Approval of Consent Agenda
  - A. Meeting Minutes from May 25, 2023\*
  - B. Approval of Financial Statements from May 23-August 2023\*

<b>General Ledger Summary Report</b>	<b>May 2023</b>	<b>June 2023</b>	<b>July 2023</b>	<b>Aug 2023</b>
<b>Checking</b>				
Begin Balance	\$ 97,415.23	\$68,036.23	\$97,407.27	\$92,413.93
Debits	\$27,384.55	\$25,484.85	\$25,486.66	\$4.62
Credits	\$56,763.55	\$1,113.81	\$25,480.00	\$12,740.00
Ending Balance	\$68,036.23	\$92,407.27	\$92,413.93	\$79,678.55
<b>Investment CD</b>				
Begin Balance	\$ 121,886.98	\$121,886.98	\$122,084.32	\$122,084.32
Debits	\$0	\$197.34	\$0	\$0
Credits	\$0	\$0	\$0	\$0
Ending Balance	\$121,886.98	\$122,084.32	\$122,084.32	\$122,084.32

Sean Davis moved to approve the consent agenda as presented. Tony Miller seconded the motion. The motion was unanimously approved.

- IV. Region System Plan / DOH Contract Progress
  - A. FY2021-2023 Region Council Plan Work Completed  
April reported that the FY2021-2023 Region Council plan work has been completed and was submitted to the DOH in June.
  - B. FY2023-2025 Region Council Plan Work Update  
April reported that the main deliverable for September was contacting each county for an updated status report on their COPs and county protocols; this has been completed.
  - C. FY2021-2023 Training Grants Completed  
April reported that the FY2021-2023 training grants had been completed; some funds were carried over to the current year for one county.
  - D. FY2023-2025 Training Grants Update  
April reported that no funds had been spent yet from the FY2023-2024 training grants; this is normal as some counties invoice their grant funds for OTEP at the end of the fiscal year. All other counties were encouraged to spend their training grant funds.

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V. Old Business

A. Council Position Vacancies

David reviewed the Council roster with the group. He asked that counties with vacancies appoint people to fill their vacant positions. He added that the type of position (ie: government rep) can be changed if needed to reflect the type of representative being appointed to the Council.

VI. New Business

A. FY2023-2024 Budget Approval\*

Even though our budget is only a couple of lines--income from the DOH and expenses which include admin services paid to Southwest Region and training grants—the Council still needs to approve the Region’s annual budget.

Ken Eakin moved to approve the FY2023-2024 budget as submitted. Bud Rose seconded the motion. The motion was unanimously approved.

B. November Meeting Date Changed to November 30

Due to our next meeting falling on Thanksgiving, the Council’s next meeting will be held on November 30 at 10am.

C. 2024 Region Council Meeting Schedule

The Region Council meeting schedule for 2024 was included in the meeting packet. 2024 meetings will be held on: January 25, March 28, May 23, July 25, September 26, and November 21.

D. Mandatory WEMESIS Reporting in 2024

Reporting to WEMESIS will be mandatory for all agencies beginning in 2024; there will be a one year lead time for all agencies to comply with this. Jeff said that the state is working on a checklist and guidance document which should be available on November on reporting requirements. Agencies who are not reporting to WEMESIS should contact the WEMESIS program ([wemesis@doh.wa.gov](mailto:wemesis@doh.wa.gov)) for assistance with getting set up to report. Jeff added that ALL agencies on a call need to report the patient contact, not just the transport agency. Anyone with specific questions is encouraged to contact the WEMESIS team for further guidance.

E. Needs Assessment Data

David reported that a topic discussed at the RAC meeting on needs assessment data for min/max number changes should be discussed at the region level as well. When an agency wants to make a change that will impact min/max numbers, it is a good idea to have data available to support the change request. Scott added that the state is working on a guidance document that will provide a list of data points that should be considered when looking at min/max number changes. He added that there is a min/max number guidance document from 2010 that is available if anyone needs it but it is very general. David added that this will be discussed at future council meetings as good data is needed to make solid decisions on min/max changes.

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VII. Local Council Reports

- A. Columbia: Their council will meet next week.
- B. Kittitas: Cheryl reported that they will have an IV Tech class in October in Cle Elum. Their EMT class will start in January. They are in the process of implementing PulsePoint in their county. They have informed their county council members about their open position on the Region Council. Dr Horsley has resigned as the MPD for Grant County however he will retain his position as MPD for Kittitas County. They are working on access to transport blood products.
- C. Mid Columbia: Bud reported that CVC started their EMT class last week. Dennis reported that Columbia Safety just finished their EMT class and have 16 people in their current EMT class. They may have an AEMT class in January.
- D. Walla Walla: Heather reported that they just started an EMT class at College Place Fire and it has 16 students. They are also working on a narcan leave behind program. Walla Walla Fire will have an advanced cardiac implementation class next week; the MPD will look at any changes required for this.
- E. Yakima: Their EMT class started two weeks ago and has 10 students. Jeremy Rodriguez is now on board and is the SEI for that class. They are working on their OTEP. They will switch from EMD to King County's Pro QA program. Applications are out for their winter EMT class. All Yakima Fire agencies have switched to Image Trend for WEMESIS reporting.

VIII. Preparedness Report

Beki reported that NW Healthcare Response Network has taken over the defunct REDi program.

IX. State Committee Reports

David reported that the RAC met recently. They gave an update on their Strategic Plan. They put together flowcharts for the EMS service licensing process. Scott made a presentation on min/max number data. They discussed Executive Director succession planning. They added a new EMS Director Hub page to SharePoint where directors can share documents and information. Rinita was elected Vice Chair of the RAC. April gave a presentation on ADA compliant websites. Rinita discussed their grant process. Hailey will be leaving the DOH at the end of September. At the last Steering Committee meeting they discussed hospital staff legislation, a budget to support the rural workforce, and policy work on trauma designation rules. A draft of the EMS rules has been submitted; WEMESIS rules will follow. They discussed the trauma registry which currently has a three year backlog for records input. The Strategic Plan was reviewed and all TACs gave their annual reports. There was a report on EMS and acute coronary syndrome and the Emergency Cardiac and Stroke workgroup gave their annual report. A new trauma triage tool will be ready for implementation by January 1.

X. DOH Report

Hailey reported that EMS rulemaking has been completed and submitted for approval; public comment and public hearings will be held once the draft has been approved. The Trauma Triage Tool workgroup has been working on updating the Trauma Triage Tool with the new guidelines; this should be ready for implementation in January 2024. Catie and Jason have been working with the OIC Balanced Billing workgroup; their final report is due to the legislature by October 1. The DOH has published guidance for EMS and Naloxone which can be found at <https://doh.wa.gov/public-health-healthcare-providers/emergency-medical-services-ems-systems/ems-and-trauma/publications> They are working with the Pharmacy Commission on guidance documents for Hospital Pharmacy Provision of Drugs to Ambulances, Use of Expired Medications and Alternatives for Medication Shortages, and EMS Use of Controlled Substances. September 29 will be Hailey's last day of work at the DOH.

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XI. Good of the order

April reported that there will be a nationwide test alert to cell phones on October 4.

Beki reported that the next SC Region QI meeting will take place on November 14; they will discuss STEMI and have two case reviews.

XII. Adjourn

Ken Eakin moved to adjourn the meeting at 10:59am. Dennis Blumer seconded the motion. The motion was unanimously approved.

Future Meeting Dates: November 30, 2023