

**MISSION: "TO PROMOTE AND SUPPORT A COMPREHENSIVE EMERGENCY CARE SYSTEM"**

**SOUTH CENTRAL REGION EMS & TRAUMA CARE COUNCIL MEETING MINUTES**  
**Thursday January 25, 2024 10AM**

BOARD OF DIRECTORS ATTENDANCE									
		VOTING MEMBERS 25 Board Member Positions	Term Exp. Sept.	July 27 2023	Sept 28 2023	Nov 30 2023	Jan 25 2024	Mar 28 2024	May 23 2024
	Quorum Present	50% + 1 Member = Majority		canceled					
	<b>COLUMBIA COUNTY</b>								
	1. REDi HC Coalition								
	2. Prehospital								
SC-7	3. Hospital								
SC-12	4. Training Coordinator	Bob Allbee	2024		P	P	P		
SC-65	5. Law Enforcement								
	<b>KITTITAS COUNTY</b>								
	1. Local Gov. Agency								
SC-13	2. Prehospital	Tom Watkins	2025		P	A	A		
SC-28	3. Hospital	Cody Staub / DeDe Utley	2025		A/A	A/A	A/A		
SC-03	4. County Coordinator	<i>Cheryl Burrows - Secretary</i>	2026		P	A	P		
	5. Paramedic								
	<b>BENTON/FRANKLIN (MID-COLUMBIA)</b>								
SC-01	1. Local Gov. Agency	Sean Davis	2026		P	A	P		
SC-11	2. Prehospital	Gary Tucker-Atherly	2026		P	P	P		
SC-26	3. Hospital	<i>Beki Hammons - Treasurer</i>	2026		P	P	Ex		
SC-70	4. Consumer								
SC-17	5. Education	<i>James (Bud) Rose Vice Chair</i>	2024		P	A	P		
	<b>WALLA WALLA COUNTY</b>								
SC-63	1. Local Gov. Agency	David Winter	2025		A	A	A		
SC-02	2. Prehospital	Rob Nelson	2026		P	P	P		
SC-29	3. Hospital	Susan Leathers	2021		A	A	P		
SC-04	4. County Director	Heather Lee	2024		P	P	P		
SC-66	5. Law Enforcement	Gunner Fulmer	2026		P	A	A		
	<b>YAKIMA COUNTY</b>								
SC-55	1. Local Gov. Agency	Ken Eakin	2025		P	P	P		
SC-16	2. Prehospital	<i>David Lynde - Chair</i>	2025		P	P	P		
SC-30	3. Hospital	Sarah Downan				P	A		
SC-15	4. Paramedic	Dennis Blumer	2024		P	P	P		
SC-05	5. EMS	Tony Miller	2025		P	P	A		
	<b>AIR MEDICAL</b>								
SC-85	Airlift NW	Kate Knutson	2024		A	P	P		
SC-86	Life Flight Network								
	<b>Other Attendees</b>								
	April Borbon	Executive Director			P	P	P		
	Hailey Thacker	DOH			P				
	Scott Williams	DOH			P	P	P		
	Jeff Sinanian	DOH			P		P		
	Sarah Downan	YVMH			P				
	Jeremy Rodriguez	YFD			P	P			
	Adam Rovang	DOH				P			
	Jason Norris	DOH				P			
	Dawn Felt	DOH				P			
	Treena Russell	ALS				P			
	Joel Erickson					P	P		
	Brian Fackler	BFHD					P		

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- I. Call to Order and Introductions
  - Meeting was called to order by Chair David Lynde at 10:00am. The Chair named those participants listed on the Zoom attendees list and asked for anyone else on the web/phone to introduce themselves.
- II. Calendar of Meetings/Events
  - A. Columbia County EMS Meeting – February 7, 2024; 7pm
  - B. Kittitas County EMS Meeting – February 8, 2024; 5pm
  - C. Mid-Columbia EMS Meeting – February 5, 2024; 1:30pm
  - D. Walla Walla County EMS Meeting – February 1, 2024; 6pm
  - E. Yakima County EMS Meeting – February 1, 2024; 2:30pm
- III. Approval of Consent Agenda
  - A. Meeting Minutes from November 30, 2023\*
  - B. Approval of Financial Statements from November 2023-December 2023\*

<b>General Ledger Summary Report</b>	<b>November 2023</b>	<b>December 2023</b>		
<b>Checking</b>				
Begin Balance	\$109,448.69	\$109,453.59		
Debits	\$4.90	\$25,485.77		
Credits	\$0	\$25,497.36		
Ending Balance	\$109,453.59	\$109,442.00		
<b>Investment CD</b>			New CD	
Begin Balance	\$122,284.15	\$122,284.15	\$0	
Debits	\$0	\$154.44	\$122,051.73	
Credits	\$0	\$122,438.59	\$0	
Ending Balance	\$122,284.15	\$0	\$122,051.73	

Bud Rose moved to approve the consent agenda as presented. Ken Eakin seconded the motion. The motion was unanimously approved.

- IV. Region System Plan/DOH Contract Progress
  - A. FY2023-2025 Region Council Plan Work Update
    - April reported that the region council plan work is going along well.
  - B. FY2023-2025 Training Grants Update
    - April reported that there training funds are being spent. Each month she sends an updated grant report to each county council so they will be aware of how much grant money they have left to spend. She encouraged all counties to spend their grant funds as soon as possible unless they use the grant money to pay their OTEP at the end of the fiscal year.
- V. Old Business
  - A. Council Position Vacancies
    - The current council roster was included in the meeting packet showing current vacancies.
  - B. WEMSIS Reporting Update

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April reported that almost all agencies in the region are reporting to WEMSIS. Bob asked about a small agency in their county that is still using paper reporting. Jeff said that the WEMSIS guidelines should be out soon and that any agencies that need assistance with reporting can contact the WEMSIS office as they can offer free WEMSIS reporting software and training on how to use it.

VI. New Business

A. Add April Borbon As a Signer on All Bank Accounts

David and Beki went to the bank to add April as a signer on the account but the bank required this authorization by the council in the minutes. April explained that she would use this authorization to access online bank account reports; she has no access to signing checks as the bookkeeper takes care of this and sends Beki any checks that need to be signed.

Ken Eakin moved to allow April Borbon to be a signer on the Council's bank account. Dennis Blumer seconded the motion. The motion was unanimously approved.

B. Bylaws Revision Process

April reviewed the council's bylaws and highlighted several changes that need to be made, mostly grammatical corrections and some number corrections in the council member section. David also pointed out that although the council holds elections during the first meeting of the year, it should be added to the bylaws that a nominating committee should be convened during the last meeting of the year to prepare for the elections. David said the council will convene a committee to review the bylaws and provided an updated draft for council approval. Bud, Cheryl, and Heather agreed to be on the committee to review the bylaws and will hold a meeting to discuss this.

C. PCPs Revision Process

The Region's PCPs also need to be updated. The new Trauma Triage Tool needs to be added to the PCPs and April reviewed the document and suggested other changes as well. A workgroup was formed to review the PCPs which includes David, Cheryl and Dennis; the MPDs will be asked to review the final draft before submission to the council for approval.

D. Election Process Discussion

This was discussed in the bylaws section; it was agreed that the chair should appoint a nominating committee at the last council meeting of the year to prepare for elections at the first council meeting of even years.

E. Election of Officers\*

David asked for nominations to fill the executive officer positions; there were no nominations for these positions. The Council agreed by unanimous concensus to keep the current slate of officers which include: David Lynde-Chairperson, Bud Rose-Vice Chair, Cheryl Burrows-Secretary, and Beki Hammons-Treasurer.

VII. Local Council Reports

A. Columbia: Bob is working on spending their grant money.

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- B. Kittitas: Cheryl reported that their EMT class in Cle Elum has started and they have nine students. They have adopted the ALS OTEP. They received local funding for the PulsePoint program and are working on promoting the program. They are hiring for a new director at KitCom, Fire District 7 is hiring a new chief, and she is also hiring for an EMS assistant.
- C. Mid Columbia: 17 students graduated from their EMT class in September and Columbia Safety should be starting a new EMT class soon.
- D. Walla Walla: 14 students graduated from their EMT class in December and half of the students have already taken the NREMT test. Susan reported that there is a lot of reorganizing going on at Providence St Marys. Rob thanks all of the agencies for their outpouring of support when they recently had an on duty death of one of their firefighters. Many agencies in the region have provided support and assistance with coverage. There will be a procession and memorial for the firefighter this Saturday.
- E. Yakima: No report.

VIII. Preparedness Report

April reported that the REDi Coalition folded and the DOH is trying to restart the program, more information to follow.

IX. State Committee Reports

David reported that at the RAC meeting there was a presentation on regionalized community care by SafeTech Solutions. The group was reminded to update their PCPs with the new Trauma Triage Tool. There was a discussion on the distribution of trauma services in the state; it looks like the region will be playing a role in this as the ACS assessment was tabled. Their Strategic Plan was reviewed. They also discussed several bills pending in the legislature which would impact EMS including balanced billing and a POLST registry. Scott is the new DOH liaison to the regions. The EMS rules have been submitted and will soon start the public hearing phase. At the Steering Committee meeting they discussed pending legislation. They discussed the trauma registry; the DOH will ask for funding for the trauma registry from the legislature in 2025. A cardiac and stroke report was presented to the legislature; evaluation of the fee structure was included in this report. They are working on WEMSIS rules. The Hospital TAC gave their annual report. The Trauma Registry data is backlogged from 2020. There was a presentation on trauma designation and how the regions will be asked to assist with this.

X. DOH Report

Scott reported that it will be a short 60 day legislative session this year. They are watching several bills including one that would allow EMTs to hold a Medical Assistant certification. Another bill that could possibly impact agencies is one that would require new equipment for agencies that take in abandoned newborns. The EMS rules are completed and are now in the public hearing stage. He added that regions will need to add the new Trauma Triage Tool to their PCPs. The WEMSIS rules are moving along. EMS has been added to the overdose dashboard. The RAC meetings will be held every other month instead of quarterly because of the volume of work that will be coming up.

XI. Good of the order

None.

XII. Adjourn

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Dennis Blumer moved to adjourn the meeting at 10:41am. Dennis Ken Eakin seconded the motion. The motion was unanimously approved.

Future Meeting Dates: March 28, 2024; May 23, 2024; July 25, 2024; September 26, 2024; and November 21, 2024