

MISSION: "TO PROMOTE AND SUPPORT A COMPREHENSIVE EMERGENCY CARE SYSTEM"

SOUTH CENTRAL REGION EMS & TRAUMA CARE COUNCIL MEETING MINUTES
Thursday September 26, 2024 10AM via Zoom

BOARD OF DIRECTORS ATTENDANCE									
		VOTING MEMBERS 27 Board Member Positions	Term Exp. Sept.	Sept 26 2024	Dec 5 2024	Jan 23 2025	March 27 2025	May 22 2025	July 24 2025
	Quorum Present	50% + 1 Member = Quorum							
	COLUMBIA COUNTY								
	1. REDi HC Coalition								
	2. Prehospital								
SC-7	3. Hospital								
SC-12	4. Training Coordinator	Bob Allbee	2027	P					
SC-65	5. Law Enforcement								
	KITTITAS COUNTY								
	1. Local Gov. Agency								
SC-13	2. Prehospital	Danielle Bertschi	2026						
SC-28	3. Hospital	Cody Staub / DeDe Utley	2025						
SC-03	4. County Coordinator	Cheryl Burrows - Secretary	2026	P					
SC-18	5. Paramedic	Tom Watkins	2025						
	BENTON/FRANKLIN (MID-COLUMBIA)								
SC-01	1. Local Gov. Agency	Sean Davis	2026	Ex					
SC-11	2. Prehospital	Gary Tucker-Atherly	2026	P					
SC-26	3. Hospital	Beki Hammons - Treasurer	2026	P					
SC-70	4. Consumer								
SC-17	5. Education	James (Bud) Rose Vice Chair	2027	P					
	WALLA WALLA COUNTY								
SC-63	1. Local Gov. Agency	David Winter	2025						
SC-02	2. Prehospital	Rob Nelson	2026						
SC-29	3. Hospital	Susan Leathers	2026						
SC-04	4. County Director	Heather Lee	2027	P					
SC-66	5. Law Enforcement	Gunner Fulmer	2026						
	YAKIMA COUNTY								
SC-55	1. Local Gov. Agency	Ken Eakin	2025	P					
SC-16	2. Prehospital	David Lynde - Chair	2025	P					
SC-30	3. Hospital	Sarah Downan	2026	P					
SC-15	4. Paramedic	Dennis Blumer	2024						
SC-05	5. EMS	Tony Miller	2025	P					
	AIR MEDICAL								
SC-85	Airlift NW	Erin Whitney	2027	P					
SC-86	Life Flight Network								
	Other Attendees								
	April Borbon	SC Region Exec Director		P					
	Scott Williams	DOH		P					
	Jeff Sinanian	DOH							
	Jason Norris	DOH		P					
	Jeremy Rodriguez	YCDEMS		P					
	Jordan Hanes	FCEMS		P					
	Dan Mann	SAO		P					
	Dani Piper	KVH		P					
	Niles Kostick	SAO		P					
	Kara Welchel	NWHRN		P					
	Stacey	NWHRN		P					
	Delcie Profit			P					
	Stacy Paricek			P					
	Sarah H			P					

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- I. Call to Order and Introductions
Meeting was called to order by Chair David Lynde at 10:00am. The Chair named those participants listed on the Zoom attendees list and asked for anyone else on the web/phone to introduce themselves.
- II. Calendar of Meetings/Events
A. Columbia County EMS Meeting – October 2, 2024; 7pm
B. Kittitas County EMS Meeting – October 10, 2024; 5pm
C. Mid-Columbia EMS Meeting – October 7, 2024; 1:30pm
D. Walla Walla County EMS Meeting – October 3, 2024; 6pm
E. Yakima County EMS Meeting – October 3, 2024; 2:30pm
- III. Approval of Consent Agenda
A. Meeting Minutes from May 23, 2024*
B. Executive Board Meeting Minutes from August 19, 2024*
C. Approval of Financial Statements from May 2024 to August 2024*
Prior to the meeting all Region Council members received a financial packet including the statement of assets, liabilities and equities BARS Cash Basis, aged payables (list of all vouchers that were paid), and the general ledger detail report for review which was prepared by the Plymale-Gillespie CPA office.

General Ledger Summary Report	May 2024	June 2024	July 2024	August 2024
Checking				
Begin Balance	\$81,624.37	\$68,992.03	\$56,257.24	\$68,691.46
Debits	\$25,484.58	\$5.21	\$25,484.22	\$3.50
Credits	\$38,116.92	\$22,740.00	\$23,050.00	\$0
Ending Balance	\$68,992.03	\$56,257.24	\$68,691.46	\$68,694.96
Investment CD				
Begin Balance	\$123,892.98	\$123,892.98	\$125,409.43	\$125,409.43
Debits	\$0	\$1,516.45	\$0	\$0
Credits	\$0	\$0	\$0	\$0
Ending Balance	\$123,892.98	\$125,409.43	\$125,409.43	\$125,409.43

Tony Miller moved to approve the consent agenda as presented. Beki Hammons seconded the motion. The motion was unanimously approved.

- IV. Region System Plan/DOH Contract Progress
A. FY2023-2025 Region Council Plan Work Update
April reported that the region council plan work is going along well; we have a few deliverables due this month which will be discussed in new business.
B. FY2023-2024 Training Grants Wrap Up
The FY2023-2024 training grants were completed in June. Columbia County had some rolled over funds however they were able to spend all of their covid funds which had been rolled over for a couple of years so they are now back on track.
C. FY2024-2025 Training Grants Update
April reported that some of the grant funds have been spent so far. Counties have until June 10 to spend all of this fiscal year's grant funds. April sends an updated grant sheet to the council chairs each month so they will know how much money they have left to spend.

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V. Old Business

A. PCPs Revision Approval*

A copy of the final draft of the PCPs was included in the meeting packet. There were a few items that needed to be updated in the PCPs and then they can be approved by the council. It was determined that the PCP Committee would meet to finalize the PCPs then bring them to the December meeting for approval. April said that when the council approves the PCPs they can be sent to the state for approval however, going forward, the PCPs will need to be updated, one by one, into the new format that the DOH will provide.

B. New PCP for Trauma Triage Tool Draft

The new PCP format for the Trauma Triage Tool was included in the meeting packet and was discussed at today's meeting. David said that including links to each COP that refers to the TTT would be difficult as our PCPs would need to be updated anytime a COP is updated. He said the purpose of the PCPs is to give general guidance then allow the counties to give more specific guidance in their COPs.

C. SAO Audit Update

The Region was audited by the SAO in June; there were no findings but the auditor did want the council to pay particular attention to the report in each month's financial packet which lists all checks to be approved during the consent agenda approval. A letter from the auditor about the council's audit was included in the meeting packet.

VI. New Business

A. Presentation: Cyber Security (Daniel Mann and Niles Kostick)

Dan Mann from the WA SAO office gave a presentation on the Cyber Checkup program offered by the State Auditor's Office. The program is free to all agencies in the state and is applicable to agencies of all sizes. The cyber checkup assesses an agency's vulnerability to common cybersecurity threats. They can also provide trainings and tools to staff on how to improve internal controls, compliance, and minimize the risk of cyberattacks, data breaches, and financial loss. The checkup is a 20 point inspection that diagnoses gaps and vulnerabilities. The checkup is very quick, requires no knowledge of IT, and results in an executive summary that outlines how agencies can improve their cyber/financial security. For more information on this program go to <https://sao.wa.gov/improving-government/becybersmart>

B. Regional Planning Timeline/Draft

It is now time for the council to develop their next regional plan. April will send out a copy of a draft plan for input from all Council members (due November 15) as well as the new plan guidance. We will review the completed draft plan at our December meeting then, at the January meeting, the council will approve the draft plan. After the Council approves the plan, it will be submitted to the state. We should receive reviewer comments back in February then we will update the plan with the reviewer comments and approve the final plan at our March meeting. The plan will be submitted for final approval by the Steering Committee at their May meeting.

C. Regional Trauma Assessment

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The state is working on a trauma services assessment project. They will ask the region councils and region QI committees to provide assistance with this project. They anticipate the assessment to be completed in summer of 2025 and they are currently working on a draft document for the assessment which can be found at <https://doh.wa.gov/sites/default/files/2024-05/346-159-WATraumaServicesAssessment.pdf> This is a very big project which will review the needs and distribution of trauma services throughout the state of Washington.

D. Kittitas 7 Application Renewal*

This was covered in the consent agenda above.

E. FY2023-2024 Grant Outcomes Report

One of the region's deliverables for this month is to provide the state a Grant Outcomes Report about how our FY2023-2024 grant funds were spent; a copy of this report was included in the meeting packet.

F. Unserved/Underserved Areas Report

Another of the region's deliverables for this month was to conduct an unserved/underserves areas report for the state. A survey was sent to all county councils asking about unserved and underserved (by EMS) areas in their counties; the results of this survey were included in the meeting packet.

G. SEI/Training Program Survey Report

The third deliverable for this month was to conduct a survey asking each county about any difficulties and challenges faced by their training programs and SEIs; a copy of the survey results was included in the meeting packet.

VII. Local Council Reports

- A. Columbia: Bob reported that things are going well. They are working on a SGA class with Heather.
- B. Kittitas: Cheryl reported that they are revising their OTEP plan which they will send to the state for approval soon. They will have an initial and renewal advanced first aid class in October; she noted that this is a good stepping stone for people who want to then enroll in an EMT class. Their next EMT class will be in January, possibly in Ellensburg. One SEI has stepped down so they now have only two SEIs. CWU has a new training coordinator. KFD 7 has a new chief. At KVF2, Chief Elliott and Chief Sinclair will be retiring at the end of the year. Chief Elliott will then be the new director at KitCom. KitCom needs more dispatchers. Their MPD Dr Horsley will retire at the end of 2025; they will work with the state to start the recruiting process for a new MPD.
- C. Mid Columbia: Gary reported that there are 18 students in the college's EMT class. Columbia Safety is hosting an EMT class as well. There will be an IV Tech class in Franklin County.
- D. Walla Walla: Heather reported that their EMT class has started with 15 students. OTEP will be next week. They are working on an IV Tech class.
- E. Yakima: Tony reported that they have an IV class going, a fall EMT class going, and will have a winter EMT class that will start in January. In 2025 they will hire a full-time employee in the EMS office to work on data and other projects.

VIII. Preparedness Report

No report.

IX. SC Region CQI Report

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Beki reported that the QI Committee met on September 17. They reviewed COAP stemi data and Kadlec stroke data. They reviewed a difficult trauma case. They will next meet on November 19. They will have elections for the Committee chair position at their January meeting; Beki has held this position for eight years.

X. State Committee Reports

David reported that at the Steering Committee, the OCHS office is working on preparing for the 2025 legislative session, the trauma service assessment, facilities enforcement, facilities fee work, CN assessment, hospital financial and data reporting, and access to opioid medications. For the legislative session, they will be asking for funding for the trauma registry, state and regional EMS, rural health, accreditation of the opioid program, and financial reporting. The EMS, WEMSIS, and Organ transport service rules will all go into effect on September 30. They are hosting webinars on the rules this month. The DOH is helping the hospitals with submissions to the trauma registry. Records are still backlogged from 2020 and bulk submissions usually fail. There is no deadline for trauma registry submissions. They are asking hospitals to do all they can to get their records submitted as soon as possible. The ECS TAC finished their cardiac and stroke study. They identified cardiac KPIs (STEMI and OCHA) and stroke KPIs. The Pre hospital TAC gave their annual report and there was a report on stroke performance measures. At the RAC TAC they reviewed their strategic plan and discussed the regional plan process. They also had a training session on how to run better meetings.

XI. DOH Report

Scott said that the EMS and WEMSIS rules have been rolled out and will go into effect on September 30. The DOH is currently holding webinars on the rules changes that are very useful; they explain each rule change, how the rules have been streamlined, and answer questions from attendees. The schedule for the webinars is on the DOH website. The DOH is working with the regions on the development of the next trauma plan. WEMSIS staff is working on integrating the new NERIS platform.

XII. Good of the order

Our November meeting falls on Thanksgiving so we will either need to meet the week before or the week after Thanksgiving. David said the Council always meets the week after Thanksgiving so our next meeting will be on December 5.

XIII. Adjourn

Sarah moved to adjourn the meeting at 11:24am. Bud seconded the motion. The motion was unanimously approved.

Future Meeting Dates: December 5, 2024

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